

CLASSY STEPS

If you have questions about your return/exchange please email customerservice@classysteps.com or call 407-948-5608

STEP 1 – Please fill out the information below

Customer Number _____

Order Number _____

BILLING INFORMATION

Name _____

Address _____

City _____ State _____ Zip _____

Email _____

Daytime Telephone _____

STEP 2 – How would you like us to handle your request?

_____ Exchange Item (Please fill out reorder section below)

_____ Return/Credit

SHIP TO ADDRESS (if different from Billing Address)

Name _____

Address _____

City _____ State _____ Zip _____

Email _____

Daytime Telephone _____

STEP 3 List item(s) you are returning, including reason.

QTY ITEM# COLOR SIZE DESCRIPTION REASON

REASON CODES

100 -Wrong Size 110 -Wrong Color
120 -Wrong Item 130 -Late Arrival
200-Defective 210-Not Listed

STEP 4 Please place your reorder here

QTY ITEM# COLOR SIZE DESCRIPTION

****Additional merchandise ordered may require additional Shipping and handling charges.****

STEP 5 Method of Payment: Please include credit card #,expiration date and security code with credit card orders.

Charge to my (check one) _____ MasterCard _____ Visa _____ American Express

Credit Card# _____ Expiration Date _____

Security Code _____ Signature _____

STEP 6 Return Label - (Shipping and handling fees are non refundable)

Enclose this form along with the merchandise in a secure package.
Attach the Return label to the outside and return by UPS shipper or by insured mail. Please allow 30 days to process your return request.

NOTE: We will gladly issue a refund, credit or exchange within 20 days of purchase.

<p>Return Label</p> <p>CLASSY STEPS</p> <p>ATTN: RETURNS PROCESSING</p> <p>2796 GRAPEVINE CREST</p> <p>OCOE, FL 34761</p> <p>CARRIER WILL NOT RETURN WITHOUT RETURN POSTAGE</p>
--